

DYCD Response to Disability-Access Grievance (Redacted)

From: Ruma Debi, NYC Department of Youth and Community Development · To: [grievant redacted] · Re: correspondence dated May 28, 2026

Good afternoon [grievant name redacted],

DYCD has reviewed your correspondence that you sent on May 28, 2026. While you characterize your submission as a formal grievance, it does not contain the information required under the agency's grievance procedures for filing a discrimination complaint. Specifically, a grievance must include sufficient information regarding the alleged discrimination or violation, including:

- The name, address, telephone number and/or email of the grievant; and
- Information about the alleged discrimination, such as the location, date, and description of the incident or alleged violation of the ADA, Rehabilitation Act, NY State Human Rights Law, or NYC Human Rights Law.
- Any other information necessary to understand the nature of the complaint and the relief being requested.

Your email requests information regarding disability access, transition planning, and special-needs services at Wagner, and raises concerns about future impacts on students. However, it does not identify a specific incident, action, or decision that you believe constitutes unlawful discrimination, nor does it provide the information required to process the matter as a formal discrimination grievance.

If you wish to file a formal grievance, please submit the required information so that we can determine whether the matter falls within the scope of the applicable grievance procedures and identify the appropriate office for review.

To the extent you are seeking general information regarding program operations, transition planning, disability accommodations, or special-needs access at Wagner, those inquiries may be addressed through the appropriate program office rather than through the discrimination grievance process.

Sincerely,

Ruma Debi
NYC Department of Youth and Community Development

Redaction note: The grievant's name, contact details, and any direct identifiers have been removed before publication. An amended grievance using the structured filing format developed at dycdparentaction.com was submitted in response to this letter.